

Maryborough Community House

2011 - 2012

ANNUAL GENERAL MEETING

Date 15th October 2012

5pm

Our Vision

Reconnecting the community and rebuilding the rural community spirit

Maryborough Community House Originally known as the East Maryborough Neighbourhood Centre. Is a mud brick building constructed by the community for the community over 30 years ago. The house has enjoyed long and successful partnerships with local government and other community groups in its endeavour to provide community development programs that address the needs of the community.

Aims and Objectives

1. To provide a high quality service, which is innovative, flexible and responsive to community and service user needs and which is accessible to all.
2. To encourage and support service users to participate to the fullest extent in the community by:
 - Providing education, social and leisure opportunities within the community
 - Providing information, advocacy and referral.

As an organisation to actively participate within the community
The organisation will be a non-profit organisation that actively seeks funding to provide low cost/no cost high quality service to the community.

Mission Statement

Maryborough Community House will be an innovative, responsive, flexible service that is of the highest quality-proactively encouraging participation in the community.

STATEMENT OF PURPOSES

The name of the proposed incorporated association is MARYBOROUGH COMMUNITY HOUSE INCORPORATED

The purposes for which the proposed incorporated association is established are:-

- (a) To encourage local people to develop responses and solutions to their own issues and problems.
- (b) To reduce the isolation of individuals and groups within the local community
- (c) To provide skills development, opportunities for people who are disadvantaged. To improve their capacity for independence, social interaction and income generation.
- (d) To address social inequalities and increase life opportunities for people who are disadvantaged
- (e) To contribute to the prevention and alteration of community and family violence and support families and individuals facing relationship difficulties.

ORGANISATIONAL CHART

Present Committee of Management (2011-12)

President	Susan Anthony
Vice President	Gus Hogg
Secretary	Margaret McCullagh
Treasurer	Nicole Fornal
Public Officer	Lyn Layfield-Gain
Committee Members	Jenny Melton Mike Maclean Sharon Fraser Nancey McQuienn

Staff

Coordinator	Ruth Bumpstead
Bookkeeper	Margaret McCullagh
Cleaner	Viven Price



Peter M. Egan & Associates Pty. Ltd.

CERTIFIED PRACTISING ACCOUNTANT

A.B.N. 62 007 040 968

OFFICE:

14 BRYANT STREET,
MARYBOROUGH 3465
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Director
P. M. EGAN FCPA

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF THE MARYBOROUGH COMMUNITY HOUSE INC .

We have audited the special purpose financial report of the Maryborough Community House Inc. comprising the Statement of Income and Expenditure and Balance Sheet for the year ended 30 June 2012.

The Committee is responsible for the financial report and have determined that the accounting policies used are appropriate to meet the needs of the Associations Incorporations Act 1981(Vic) and are appropriate to meet the need of the members. The Committee's responsibility also includes such internal control as the Committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

We have conducted an independent audit of this financial report in order to express an opinion on it to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Act 1988 (Vic). We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the members or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly and gives a true and fair view of the financial position of the Maryborough Community House Inc. so as to present a view, which is consistent with our understanding of the associations financial position and performance as represented by the results of its operations. These policies do not require the application of all Australian Accounting Standards and other mandatory professional requirements in Australia

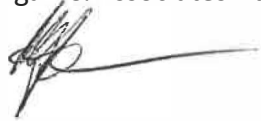
Our audit was not designed to provide assurance on internal controls.

Auditors Independence Declaration under Section 307C of the Corporations Act 2001
To the Members Maryborough Community House Inc.

I declare that to the best of my knowledge and belief, during the period ended 30 June 2012,
there have been:

- i. no contraventions of the auditor independence requirements of section 307C of the Corporations Act in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Peter M Egan & Associates Pty Ltd



Peter Egan
FCPA

Dated 1st October 2012

Maryborough Community House inc.
Profit & Loss
 July 2011 through June 2012

Jui '11 - Jun 12

Ordinary Income/Expense	
Income	
Bank Rebate	192.90
Donations Income	1,581.33
Fundraising Income	3,035.05
Grants	
DPCD	44,494.86
NILS	11,451.00
Other Grants	1,500.00
Grants - Other	3,300.00
Total Grants	<u>60,745.86</u>
Hire of Equipment	306.00
Interest Income	5,648.48
MCH Projects	3,084.75
Membership Dues	72.00
misc income	347.90
NILS whitegoods income	710.00
Office \$ervices Income	74.85
Room hire	5,258.18
Total Income	<u>81,057.30</u>
Expense	
Admin Expenses	1,724.36
Advertising	3,198.95
Audit Fees	650.00
Bank Charges	212.10
Catering	802.67
Cleaning	147.06
Computer & Software Expense	1,415.73
Consulting Fees	163.63
Contributions for use of room	2,000.00
Depreciation Expense	4,841.00
Donations & Gifts	116.70
Equipment	625.87
Fundrasing Expenses	434.65
Gas & Electricity	1,307.98
house Actives	65.41
Insurance	1,511.92
PAYROLL EXPENSES	
Gross wages	48,738.60
Long Service Leave	3,457.55
Super	3,984.81
Total PAYROLL EXPENSES	<u>56,180.96</u>
Permits, Licences & Fees	-0.16
Postage	1,546.29
Professional Development	1,803.68
Programme Expense	1,836.78
Rates	929.74
Reconciliation Discrepancies	60.00
Repairs & Maintenance	2,480.58
Staff/Client Amenities	710.14
Subscriptions & Memberships	1,092.45
Telephone & Communications	2,546.17
Travel & Accommodation	1,507.03
Victoria Police	330.14

Maryborough Community House inc.
Balance Sheet
As of June 30, 2012

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Chequing/Savings	
Bendigo Bank Account	16,503.96
Deposit Stock NLS	10,780.11
Petty Cash	86.55
Term Deposit 1245901	17,939.14
Term Deposit 139821680	18,499.08
zBAS Contra	-3,455.00
Total Chequing/Savings	<u>60,353.84</u>
Total Current Assets	60,353.84
Fixed Assets	
COMPUTERS	
3 Computer New Office	3,177.27
4 Computers, 2 terminals	1,200.00
Brother Printer	435.45
Canon Printer	329.00
Computers	13,203.55
zless accum depreciation (20%)	-17,002.03
Total COMPUTERS	<u>1,343.24</u>
GROUND IMPROVEMENTS	
Half Court	4,343.00
Play Ground	2,700.00
Storage Container	1,600.00
zless accum depreciation .10%	-8,643.00
Total GROUND IMPROVEMENTS	
HOUSE EQUIPMENT	
2 New Heaters	2,563.64
2 Split Systems coolers	1,563.64
Airconditioner	2,727.27
zless Accum depn Airconditioner	-6,156.00
HOUSE EQUIPMENT - Other	1,909.09
Total HOUSE EQUIPMENT	<u>2,607.64</u>
OFFICE HOUSE EQUIPMENT	
Digital Camera	566.88
Furniture	4,732.73
Kitchen equipment	1,076.32
Video Equipment	171.82
zless accum Depreciation (20%)	-5,060.73
OFFICE HOUSE EQUIPMENT - Other	1,850.00
Total OFFICE HOUSE EQUIPMENT	<u>3,337.02</u>
Total Fixed Assets	<u>7,287.90</u>
TOTAL ASSETS	<u><u>67,641.74</u></u>
LIABILITIES	
Current Liabilities	
Other Current Liabilities	
NLS Grant Received in Advance	14,530.75

Maryborough Community House
Co-ordinator's Report Monday, 15^o October 2012

Creating Modernised and Inclusive Neighbourhood House 2011-2012 Funding

Letter received on the 4th of October notified the coordinator we were unsuccessful in our application. Coordinator is currently awaiting feedback from UHS that would benefit our potential for success in any future funding application.

Helen McPherson Smith Trust,

Application has been put in for funding with Helen McPherson Smith Trust for the "Showcasing Our Volunteers" which is a collaborative project with the Community House, Maryborough Education Centre and Central Goldfields Shire - ILOP program (Improving Liveability of Older People). Notification of funding approval is due November 2012.

This intergenerational photography and interview project is planned for a start date of March 2013. The project will promote leadership, work related skills, services and programs available at the Community House as well as across the Shire. It will promote wider possibilities of volunteering in our community, social connection between older and younger people. The project will promote positive message through public acknowledgment of what each generation and person contributes to our community. Photographs and text of the interviews will be displayed on A2 panels and showcased throughout prime locations within the Shire during volunteers week.

MEC Netball Club has returned under the Community House umbrella

The Maryborough East Community netball club was officially welcomed back when they held their presentation night on Wednesday the 10th of October. Discussion with a number of parents and on seeing all the children present it is believed the Community House, the club and the broader community will benefit by inviting the Netball Club back under the umbrella of the house.

Volunteers

Volunteer base is building with a few coming to us with knowledge or skills that will strengthen our Committee and the services or programs on offer.

It is planned with a larger volunteer base, professional development and training, potential funding and partnerships we are building with other organisations. We will be able to offer a larger program list to residents based around their needs. Without all our volunteers we would not be able to build a larger program base or offer the services that we do. I would like to thank each and everyone for their contribution, It is very much appreciated by staff, the committee and the residents.

Maryborough District Health Service

Partnership with MDHS is becoming a very positive step for all since the community health checks were organised. We have been able to bring together a number of women (some who have never had checks) to go on the Breast screen bus. As a follow up from this we will be holding a Jean Hailes menopause, moods and more pod cast at the end of October.

Discussions are still underway as to how this partnership would benefit males as we are still finding men reluctant to even discuss the possibility of health nights.

CHAIRPERSON REPORT

Well twelve months already and time does fly. This was my first year As Chairperson. Although we all got *off* with a few hiccups at the beginning of the year, however this pulled us together as a committee and made us more determined to get on with achieving as much as possible for the community House.

We set our self goals for the now and the future with the thanks of Dave Perry, who helped us to have a better understanding of achieving more for the house through a strategic planning work shop and help as we need it.

This year we employed a new coordinator for the house as we thought it was time for a change and to make the house more productive. We also brought new members onto our committee and picked up volunteers and partnerships for now and the future.

We also celebrated the Maryborough Community House's 30th Birthday Celebrations in which Joan Kerner attended and was a great draw card for many other people and varied organisations. It turned out a terrific event with the help of many volunteers and members making the event successful.

We also had the upgrades done to the gardens which look fantastic after a long discussed event that that payed *off*, and a car park went in and a new bus stop. All these amazing achievements for the house.

I would like to thank all of the committee members for their on going time and effort that has gone into this year. A special thanks to Margaret as the backbone of good Chairing is a good secretary, thanks!

I wish and hope things continue to accelerate for the house and much more is achieved in the future.

Thankyou

Sue Anthony

A handwritten signature in cursive script, appearing to read 'Sue Anthony', written in black ink.