

# Maryborough Community House Inc.



## AGM Report 2022-23 Financial Year

23 Primrose Street, Maryborough, Victoria 3465

Association No: A0026131M

ABN: 14 524 323 936

# Our Statement of Purpose as a Neighbourhood and Community House

## **Community Ownership:**

To set, manage and control the direction, resources, decision-making and processes of the Maryborough Community House.

## **Community Participation:**

To recognise that everyone has a valuable contribution to make and to facilitate community members to join in at any level.

## **Empowerment:**

To put into practice a process which respects, values and enhances people's ability to have control of their lives.

## **Access and Equity:**

To ensure equitable access for people of all abilities. To promote fairer access and distribution of economic resources and power between people.

## **Lifelong Learning:**

To develop the value of Lifelong Learning by building and supporting the personal skills, knowledge and abilities of people.

## **Inclusion:**

To accept and value the diverse contributions that people make and to be sensitive to their individual needs and culture.

## **Networking:**

To link, form partnerships, collaborate and work with individuals, groups, other agencies, government, business and charitable organisations.

## **Advocacy:**

To act with and on behalf of community members to ensure that their individual or group needs are met.

## **Self Help:**

To come together in a supportive group environment to share information, knowledge, skills and life experiences in order that each participant can develop their full potential.

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## Present Committee of Management 2022-2023

President: – Anthony Gibson  
Vice President: - Amanda Crameri  
Secretary-: Carolyn Eldridge  
Treasurer– John Lelean  
General Committee Members:  
Jean Gibson, Deb Conybear, James Normington,  
Jeannie Clark (Staff, non-voting privileges)

## Staff of House:

Coordinator: - Jeannie Clark  
Bookkeeper: - Jan Allemand (resigned) Rosanne Stevens (incoming)  
Cleaner: - Vivien Price

## With thanks to past/ retiring Committee Members

Amanda Crameri

## WE WOULD LIKE TO ACKNOWLEDGE THE FOLLOWING

All the people who come through our doors, to the groups and organisations that utilise our venue and services. The many dedicated volunteers and staff who generously give of their time, their skills and knowledge to assist other residents in the community.

## FUNDING and GRANTS

Funding received and ongoing support from the Victoria State Government Department of Families, Fairness and Housing (House Coordination), Bendigo Community Bank, Bendigo Sustainability Group.



## Maryborough Community House Volunteer 2022 to 2023

The Committee of Management and Maryborough Community House Staff would like to thank all of our wonderful volunteers for all their hard work over the past year.

Maria Hall, Carol Jones, Trish Compt, John Lelean, Cameron Taylor, Maurice Robe, Angela Browne, Sue Culley, Jenni Melton, Binny Malins, Geoff Hardwick, Maree Hardwick, Carolyn Eldridge, Jan Duncan, Jo Cox, Peta Clarkson, Jacko Jones, Graham Walker, Craig Binder, Sue Miller, James Normington, Tracey Smith, Barb Stewart, Kate Humphrey, Sheryl Apps.

### **Maryborough Volunteer Resource Centre (MVRC)**

Faye Pyke, Debbie Macer, Tony Macer, Martin Mackay, Jeff Hooper, Helen Ritchie, Sue Culley, Patti Brown, Rachel Nagy.



The House would also like to thank everyone for their fantastic donations through this year in both goods, money and services to our house. We are grateful for all donations whether they are large or small, as they give us the chance to share them with our local community.



### ***Vale to Nancey McQuienn***

We sincerely commemorate the years of service as a volunteer and a life member of our house.



We would like to acknowledge Bernie Crameri, Amanda Crameri, Marg McCullagh, Jeni Melton and Lorraine O'Dal as long standing members of the Maryborough Community House.



### **Donation of Foods, Services and Monies:**

FoodShare Bendigo, True Foods, MEC, Lions Club (Community), Mitre 10 Maryborough Crameris, George Milford (Volunteer) ATO Tax Help, Maryborough Advertiser, Amanda Crameris, Bernie Crameris, Share the Dignity, Vivian Price, Tony and Jean Gibson, Jeannie Clark, Barbara Maroni, Highview College, Bendigo Sustainability Group, Peter Frizzel, Peter Freeland, Jo Cox, Maria Hall,

### **Contributors to the Maryborough 40th anniversary celebrations:**

Ianeway Gifts, Avoca Blue Pyrenees Estate, JM Leech Jewellers, Coles Maryborough, IGA Maryborough, Maryborough Toyota, Guardian Pharmacy Maryborough Rotary Club, Priceline Pharmacy, Pascoe Hairdressing Salon, Telstra Maryborough, Maryborough Highland Society, Pyrenees Premium Cut Butchers, Bendigo bank Maryborough, ASQ Maryborough, Woolworths Maryborough, Mike Turton, Golden Country Motel and Caravan Park, Maryborough Golf Club, Maryborough Tyrepower, Central Highland Water, Goldfields FM, Lorraine O'Dal

### **Contributors to the MCH Inc. Christmas Hampers:**

Castlemaine KR, Edlyn Foods, MDHS dental service, True Foods, Bendigo Bank, Lollies to Go Bendigo and house volunteers

### **Network Alliances**

Maryborough District Health Service, Maryborough Lions Club, Maryborough Branch Salvation Army, Central Goldfields Shire, Bendigo Sustainability Group, RANCH, NHVic (Neighbourhood Houses Victoria), Ballarat Community Health, Grampians Community Health, Maryborough Sustainability Group, Carisbrook Lions Club, Committee for Maryborough, Grampians Pyrenees Goldfields Food Alliance Network, DFFH (Department of Families Fairness and Housing), Justice Connect, Ballarat East Neighbourhood House. Kaizen Synergy Legal Practice, Central Goldfields Food Network, Melbourne University, Kids safe Victoria.

# Maryborough Community House Annual General Meeting

1:30 pm 17<sup>th</sup> October 2023

## Agenda

Welcome

Apologies

Minutes of previous AGM- attached

Annual Reports-attached

Chairperson

Co-ordinator

Financials/Auditor

Ask for the volunteers to stand and be acknowledged.

Election of Committee of Management:

Chair

Vice-President

Secretary

Treasurer

Committee Members

General Business

Designation of Authority (Bank Signatories)

Appoint Auditor

Set Associate membership fee

Close of Meeting.

Maryborough Community House Inc.  
Annual General Meeting Minutes  
18th October 2022 Meeting opened 1:35 pm

**Welcome –**

Acknowledgement to Dja Dja Wurrung and elders past and present as the original custodians of the land

**Present in person:** Anthony Gibson (Chair), David Leviston (Exiting Vice Chair), Carolyn Eldridge (Sec), Jean Gibson (COM), Jeannie Clark (Co-ordinator), John Lelean (Tres), Amanda Crameri (COM), James Normington (COM), Deborah Conybear (COM).

Jan Allemand, Tony Macer, Deb Macer, Shane Bicknell (auditor/accountant) Graham Walker, Craige Binder, Jo Cox, Jo Richie, Helen Ritchie, Bernie Crameri, Cameron Taylor, Trish Compt, Sue Culley,

**Apologies:** Lorraine O'Dal, Maurice Robe, Faye Pyke, Andrea Vissen, Evelyn Duncan, Maddie Cook, Patricia Branton, Marg Western, Jean Bovell, Kath Ryan; Dunolly Community House, Jeni Melton

**Minutes of the previous AGM meeting –** October 2021, minutes were read by Anthony Gibson. Motion to accept these minutes were moved by David Leviston and seconded by Carolyn Eldridge.

**Business Arising**

Annual Reports – included in AGM Report Document

Chairperson – Anthony Gibson – presented his report.

Coordinator – Jeannie Clark – presented her report.

Finance – Documents included in back of AGM report. Shane Bicknell presented report.

Reports were accepted, moved by David Leviston, and seconded by Jean Gibson.

*Tony excused himself from meeting 2pm*

**Election of Committee of Management and Committee members –** Statement read by Shane Bicknell declared all positions vacant

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### **Anthony Gibson the President takes the chair – In absentia**

<b>Nominee</b>	<b>Nominated by</b>	<b>Seconded by</b>	<b>Nominated</b>	<b>Elected Position</b>
Anthony Gibson	John Lelean	Carolyn Eldridge	President	President
<u>Amanda Crameri</u>	Anthony Gibson	Deb Conybear	Vice President	Vice President
John Lelean	Anthony Gibson	Deb Conybear	Treasurer	Treasurer
Carolyn Eldridge	Anthony Gibson	Jean Gibson	Secretary	Secretary
Jean Gibson	Carolyn Eldridge	John Lelean	Committee	Committee
Deborah Conybear	Jeannie Clark	Jean Gibson	Committee	Committee
James Normington	Anthony Gibson	John Lelean	Committee	Committee

### **Amanda Crameri (Vice President) steps up to complete chairing the meeting**

#### **General Business:**

Financials – Designation of Authority for 2022-2023 Financial Year (Bank Signatories) John Lelean, Anthony Gibson, Jan Allemand and Jeannie Clark.

Appoint Auditor, it was decided that Shane Bicknell would continue as the Accountant/Auditor to prepare Financial Statement.

Associate membership \$5 – No change

Motion to accept all general business Moved: James Normington Seconded: Jo Cox

Amanda Crameri closed the AGM and invited attendees to participate in food and refreshments.

Meeting closed 2.06 PM



This has been a mixed year for the Community House (The House). Dealing with the tail end of the Covid pandemic at the beginning of the period, (up to May 5<sup>th</sup> this year) whilst at the other end, transiting the minefield of relaxing restrictions whilst still trying to maintain a safe area for visitors and staff alike.

During this period there have been several cases of illness, (some of which were very serious) amongst both the paid staff and volunteers. Also, a reduction in the number of

volunteers at one time, added to the fatigue and stress levels of those that were left to carry the weight.

As usual, our fantastic team showed up time and time again, did extra hours, found solutions, and got the job done. I am so privileged to work with such a dedicated and enthusiastic team, and I have to say a big thank you to everyone involved.

In the beginning, post-pandemic, people willing to volunteer and people seeking to join groups or classes were hard to come by. There was a very real reluctance to come out of our houses, our safe places, and to brave what we had come to see as a dangerous and possibly lethal world. A widespread phenomenon I'm led to believe. Slowly, through word of mouth, advertising, and the need to be out for essentials our people started to come back, and new people came to join in.

We are doing our best to look after the mental as well as physical well-being of our community by providing stress-relieving activities in a safe and happy environment, alongside like-minded people. An IT class is proving rewarding for participants and is helping to take away some of the stress of dealing with this evolving digital world.

A trial Tai Chi class has expanded into three classes. With two art groups running, a music group enjoying playing ukuleles and singing sea shanties, and the ever-productive magicians cooking up a storm in the kitchen making cooked meals for takeaway relief, lunches and Chatty Café. As well as deliveries from Food Share, this utilises the fresh food kindly donated by members of the community and the garden group, who are also bringing the decorative gardens back to better than their pre Covid 19 state. This is an ongoing project with an interactive space and indigenous area on the books.

The government also helped us, albeit unwittingly, by offering the energy rebate. Many people didn't know how to apply online or didn't have the equipment to do this so came to us for help. This not only gave us a small financial aid for each person but enabled us to network with a much wider section of the community. Before this interaction, many of these people didn't know that we existed or what we did. Some of them have now offered to help us by volunteering, goods, time and/or expertise. Our IT Guru, John has now helped over 300 people to access their benefits. Some

of them travelled from many kilometres away

We now have a memorandum of understanding with the MDHS with the intention of hosting telehealth sessions in the future. We also have a strong connection with Grampians Health and Bendigo Health having had several bookings from them to run programs here.

Sponsors such as Bendigo Bank, and other local commercial establishments and private citizens have assisted us in continuing our work with the community. This includes the ongoing provision of food and personal essential relief to needy families. We thought that this need would fade away after the pandemic, but it didn't, and in fact as the available funds that people received got harder to eke out, the call on our services increased and continues to this day. From the latest available figures, we provided \$90,401 worth of emergency relief.

We celebrated the 40<sup>th</sup> birthday of the Community House this year. It's hard to believe that this mud brick house which was built by the local community members is still standing and still producing help and succour to the community. Not only at this celebration but throughout the year we have seen a pleasing number of visitors to The House including Martha Haylett State MP for Ripon, Councillors of the Central Goldfields Shire Council, including our Mayor, Grace La Vella, First Nations Elders, Members of MDHS management, Representatives from Food Share and of course most important of all members of the community that are doing it tough and needed a helping hand.

Once more we lost a useful person from our volunteer staff when they found paid employment elsewhere. This is always a two-edged sword. On the one hand, it is very rewarding to have assisted someone to build their self-esteem and to learn new skills enough to enable them to venture back out into the broader world and find a job. On the other hand, it is always a bind to have lost a valuable asset for The House.

Sadly, we also lost Nancey McQuienn our last surviving Lifelong Honorary Member, who passed away this year. Nancy had been a very long-standing member of The House who had served in various positions and was a loyal member of the craft group.

Also riding off to horizons new was Jan, our bookkeeper of many years. Jan was battling some long-term private business of her own but always managed to turn up and get the job done. It wasn't a sudden decision, but as we were changing over to a new accounting system, Jan decided it was time for her to move on and pursue some other interests. Thus, leaving the way clear for someone else to get in right at the start and set things up in their own way.

After due diligence and interviews, the panel unanimously decided to welcome Rosanne Stevens to the fold. Rosanne is a very capable person who has not only had experience with Community Houses but also had dealings with our new accounting program, which was a bonus. She is settling in well, and we hope she will have a long and happy association with The House. For our part, we

are very happy that she agreed to join us.

In 2022 Neighbourhood Houses Victoria carried out a survey of the Houses to see if they were giving value to the community and to see if the return on investment was adequate. Basically, to see if we were healthy. Well, it would be an understatement to say we were happy with our results, especially with Covid still affecting our operations. It turns out that we returned benefits to the community to the tune of \$378.00 for every hour the house was in use. This was at a time when the pandemic was still around and impinging on our normal activities.

As we begin to come back to somewhere near the old normality I'm sure we can keep that standard up. We now have the chance to do even more, with a little help from the government promised.

For 40 years the Community House has maintained and enhanced its reputation as a safe, happy, and helpful place to be for our local community. We hope to carry on in the same way into the foreseeable future, whilst getting even better at what we do. Giving succour when needed, helping when we can, directing to bodies better able when we can't, and being there to listen if you need it. We never know what might be around the next corner. Sometimes it is hard to get people to tell us what they want but sometimes it just falls into place. For example, a bonsai workshop was so popular that it has become a monthly event. It has been proven that singing together is very beneficial for our mental health. So it makes sense that a healthy choice would be to come and join our choir or come and sing sea chanties with us. ( Operatic voices welcome but not mandatory). More information on (03) 5461 4551. A better option, especially if you are lonely, or you want to see what we do or would like to have a chat over a cup of tea or coffee, would be to just drop in and say hello. We look forward to seeing you.

I would like to express my gratitude to the members of the Committee of Governance, the Staff and Volunteers, who have worked diligently to keep us up and running within the ethos of The House, and to all the dignitaries, companies and individuals who have been friends of The House and helped us so generously over this past twelve months. Special thanks go to all our members, without whom we could not operate. To help us go forward strongly, please stay with us, and keep up your membership!

I wish you all stay safe, and healthy through the changing weather, and geopolitical events that are taking place at the moment, and that you have much happiness for the rest of this year and 2024.

Best regards,



Anthony Gibson. President MCHI 3<sup>rd</sup> October 2023



## **MCH Inc. Co-ordinator's Report for MCH Inc.'s AGM 17 October 2023**

The year of 2022 to 2023 was a major celebratory year for Maryborough Community House Inc. with its milestone 40<sup>th</sup> Anniversary. Current and past MCH Inc. community members, local residents and friends of the house came together in November 2022 to celebrate the house's continuous work, servicing the local Maryborough community and to hear about the house's foundations.

A major highlight of the event was also marked with the State Government election promise for \$100,000 to the community house, this being a most welcome announcement and favourable towards addressing pressing needs for additional activity space and storage.

A dedicated and capable team of staff and volunteers continued to grow throughout the year at MCH Inc. They worked tirelessly throughout, in an environment which serves to encourage each and every-one to work together, and on a level. Maryborough Community House's volunteers and staff have underpinned delivery of a substantial range of services, readily drawn on by residents and organisations throughout the shire and beyond. The team of volunteers at MCH Inc. has continued to develop and extend their skills, training and supporting one another, as well as establishing new friendships and reaching out to help others around the neighbouring areas. A change in staffing also took place this year, with our longstanding bookkeeper Jan's departure and our new bookkeeper, Rosie, coming on board at the tail end of the year. The house kept up an established base of regular members, and newer members came through, often through engaging with the house's regular activities. The house's base of Facebook followers grew to well in excess of 1,000 followers over the year and the profile of MCH Inc. was lifted through wider promotion efforts.

Making a "recovery" out of the COVID pandemic, saw the return of a solid level of engagement in MCH Inc.'s core activities. Activities held offered opportunities for locals to meet, make new connections, share skills and local information, as well as strengthen supports between each other. Access to interest-based, recreational and ongoing learning activities gave residents the opportunity to learn and extend their skills such as through Art, IT, Tai Chi for Balance, Gardening, Cooking, Singing and Ukulele. One-off workshops were brought in such as Bonsai and Beading of Mandalas. External service providers hired the venue and delivered sessions to complement the range of offerings, including private tutoring of Singing lessons, Grampians Health Services Group Sessions of Art to Unwind, a Drink Driver Education Program, Kidsafe Vic's Safe Seats, Safe Kids and the ATO's Tax Help Service. Room hire showed a moderate level of uptake in this period, constrained with limitations of available venue space for hire, primarily as a result of growing volunteering in the house filling every nook and cranny of the building.

Free, informative sessions were brought in from regional service providers, such as Loddon Campaspe Multicultural Services' Meet and Greet for the Multicultural Community in Maryborough about available Flood Relief support, and social support available.

A range of projects were carried out including the installation of a new drinking water fountain from Central Highlands Water, a Community Garden patch with Highview College students, a partnered initiative at Christmas with MEC and Ballarat YMCA of "Bags of Joy" for local children. ...



...

A new online directory to improve information locate processes to local services was formed, launched and set-up on MCH Inc.'s website. The house's auspiced project with Maryborough Volunteer Resource Centre volunteer project (MVRC) continued to build awareness, bridge referrals about volunteering opportunities and strengthen pathways for local volunteers to help wider local community organisations. MVRC also began their transition work with local council into a "stewarding group for local volunteering". This year saw the Chatty Café Project transition to become a regular operational feature. The MCH Inc. Kitchen Garden continued to be tended and enhanced with new plantings.

Fundraising efforts this year included hosting an Australia's Biggest Morning Tea, a fundraiser held for the Cancer Council. This was beneficial to strengthen local awareness about cancer services and supports. Local and regional donations of goods were received throughout the year such as Christmas Hamper items, fresh fruit and vegies, activity books, fruit trees, gardening equipment, an IT router and switch hub equipment. A new MCH Inc. Craft stall was setup as a volunteer-led project, with set-up intentions to also assist with fundraising to strengthen the MCH Food Relief Exception Service.

Cooking in the kitchen was central throughout the year, and a great array of delicious offerings from our kitchen team, drew more than the occasional comment of how delicious it all smelt and tasted. This team quietly processed fortnightly Food Relief donations from Bendigo Foodshare, as well as adhoc home-grown produce donated from local residents. Frozen Ready to Eat Meals and Dry Pantry packs were put together and handed out throughout the entire year to assist families and individuals buffer and weather it out where experiencing personal difficulties. The house delivered substantial amounts of Food Relief, and engaged in strengthening advocacy of local needs, shared insights on Food Relief servicing and greater Food Security interest of local residents, as well as assisted in an external Central Goldfields Shire project with Blackfella Films that filmed and worked with local residents and new people to the shire.

Operational work this year, saw the development of a new Marketing Plan for the house. The house's range of marketing collateral was expanded and given a lift in presentation, such as its range of marketing fliers and brochures. Strategic planning sessions for MCH Inc. to develop its plans were held, and major projects for the house to consider and continue to work on were identified.

A major piece of work was undertaken working up the IT systems of the house, including the website upgrade and MCH Inc. Facebook servicing. Alongside this was an inhouse IT outreach service that was set-up where MCH Inc. volunteers with established IT experience, stumped up and helped a great many locals work their way through Power Saving Bonus applications. Additionally they also provided general one-on-one IT support, evident as sorely needed in the midst of limited local internet and IT device use and levels of familiarity by locals in the area.

The general asset base of MCH Inc. was enhanced with donations of equipment, as will be elaborated on in financial reporting of the house. Grants were applied for MCH Inc. projects, with projects implemented and acquitted. The year has seen a robust period for the house, making good its recovery out of the past more difficult pandemic impactful period. Further progress to build up the house's services to contribute in making a difference for the community is well underway. An exciting next phase with major project work is envisaged, setting up the means to optimise the use of the anticipated funding by MCH Inc. for the house and local community's benefit.



A sincere thanks is given to each and everyone who has played a part in the house throughout this year, delivering services through this organisation. Maryborough Community House is well equipped to continue to build on its growing array of works. It couldn't achieve all that it does and continues to carry out, without all the work that goes on behind the scenes. Thank you to MCH Inc.'s Committee of Management, all of our staff and volunteers, session facilitators from affiliated service providers, partnered organisations, suppliers, volunteer project helpers, donors, sponsors, and members of our organisation. It has been a year where everyone has pitched in and contributed wholly to this growing, vibrant community house and all that has been achieved.

Jeannie Clark

Co-ordinator

Maryborough Community House Inc.

## 2023 AGM



### Treasurer's report.

Our balance sheet includes a minor operating deficit of \$6,058 . Committee endorsed an updated program schedule, with associated implementation issues and required capital purchases. It is pleasing to note that engagement has consequently extended to a deeper range of community members.

Our Facebook, Web and internal sites are refreshed by our dedicated media volunteer Cameron Taylor and donated equipment. Microblast also provided valuable technical support.

Investment deposits have been reviewed for improved return rates and maturity dates.

Once again, generous donations and practical support from the community have reduced ongoing costs and supporting others in need.

The Exception Food Service was funded solely by the Community House.

The 2022 Neighbourhood Victoria Survey details our dynamic approach to an output value in excess of \$964,000, from inputs of \$122,000.

It is noteworthy that the auspiced Maryborough Volunteer Resource Centre project and MCH volunteer networks both contributed significant social and economic value.

Solar Panels were installed at a gross cost of 14,204. Fund raising (\$2,855) was generously managed by Julie Flynn and colleagues from Bendigo Sustainability Group. We also acknowledge Victorian Government rebate of \$3,500, Technology Certificate (\$2,849) and Greenhouse Alliance (\$5,000).

The kitchen's food storage capacity was ingeniously almost doubled by volunteer Ernie Ollington.

My sincerest thanks to Jan Allemand for providing book-keeping services over many years.

In July 2023 an upgrade to our accounting system is planned, to further improve reporting and cash management.

Membership fees were held to \$5.00 (2015 levels).

John Lelean

Treasurer



# Maryborough Volunteer Resource Centre Annual Report 2022/2023

## SUMMARY

### The purpose of the MVRC is:

- To strengthen our community through the connectiveness that comes with volunteering.
- To achieve the purpose, the MVRC
- Aims to promote and reinvigorate volunteering in the Central Goldfields region by providing a visible hub of support for volunteers
- Will support local organisations and connect them with a pool of volunteers
- Will offer social connection to those seeking it and opportunities for those with valuable skills to 'put back' into the community

## 2022-2023

### 2022

- Provided volunteers for Maryborough Education Centre VCAL mock job interviews 6<sup>th</sup> and 7<sup>th</sup> June
- Provided an MVRC volunteer (Tony) for CGSC Youth Council interviews 8<sup>th</sup>, 10<sup>th</sup> and 15<sup>th</sup> June
- 23/06/22 to Sue Shaw – she came to us through the Woolworths stand which showed that the stands and face-to-face contact is effective.
- Nick Weaver from the Highland Society to talk about the Highland Gathering
- Applied for the Emerging Stronger grant.
- Market information stands set up at Talbot 1<sup>st</sup> – July 17<sup>th</sup> 9am -1pm
- MVRC thankyou morning tea held on the 14/7/22 from 11.00 – 12.00.
- U3A attended meeting to give information about the organisation and volunteering needs.
- **We Push Buttons Web Page** - 4 draft pages, including forms to put data into on the website
- Owen, Sally from MEC - VCAL talk about the changes, particularly about volunteering aspect with the new course structure
- Talk from WDEA, a not-for-profit organisation that specialises in finding job opportunities for clients with disabilities and the connection to volunteering for Centrelink.
- MVRC volunteer for the Maryborough Community House 40-year anniversary held on 12/11/22
- MVRC organised Youth council reps on radio and in the paper for National Student Volunteer week
- Networking Meeting with Theresa Holmes
- Attended a BVRC workshop on the Australian Volunteer Strategy. The workshop aimed to develop volunteering and to gather information as to how to proceed with volunteering

- Placed a semi-permanent display in the window of the butcher's shop that highlighted different organisations every 4-6 weeks. Zonta, The Millhouse (LGBTIQA+ festival) , Salvation Army, Rotary ,Red Cross, RDA, ASTERIA, Men's Shed and Girl Guides all had displays focussing on their group and types of volunteers needed.
- Millhouse article completed.
- Volunteers were recruited by MVRC for EB.
- Attended Bendigo Volunteering workshop on volunteering needs in our region.

## 2023

- Six Grant Writing Workshops attended by several MVRC members.
- Attended Goldfields Community Festival and had a stand promoting volunteering.
- Combined with Council for the evening 'thank the volunteer' celebration. Arranged a panel of local volunteers to speak at the event.
- MVRC Presentation to council to request support
- Presentation to MEC students about volunteering
- Suspended the 'Be Collective' portal and the website page until the group refined its purpose and developed an effective way forward
- Negotiated partnership with CGSC to hold weekly facilitated workshops with the senior staff representatives and a Councillor to reinvigorate volunteering across shire and redesign the Volunteer Strategy (the Volunteer Stewarding Group)
- Promotion of volunteer survey through media articles and stand at IGA.
- Ran a workshop on insurance for volunteer groups (through Anna DeVilliers grant writing workshops).
- Planned a cooperative volunteer grant writing, management and processes schedule for 2024, led by Anna DeVilliers
- Planning for a volunteer forum for February 2024



IGA volunteer survey promotion



Carisbrook floods volunteer



Newspaper promotion





**Neighbourhood Houses**  
The Heart of Our Community

# Financial Report

Maryborough Community House

ABN 14 524 323 936

For the year ended 30 June 2023

Prepared by RSM Australia - Ballarat



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# Profit and Loss Statement

Maryborough Community House  
For the year ended 30 June 2023

	NOTES	2023	2022
<b>Income</b>			
<b>Trading Income</b>			
Sales		-	27
Trading Revenue		120,564	111,804
Gross Profit from Trading		120,564	111,831
<b>Other Income</b>			
Business Support Fund		-	10,000
Total Other Income		-	10,000
<b>Total Income</b>		<b>120,564</b>	<b>121,831</b>
<b>Expenses</b>			
Administration Costs		458	175
Advertising		247	20
Bank Charges		19	11
Catering		1,090	288
Cleaning		1,238	896
Computer & Software Expenses		2,282	1,223
Depreciation		5,834	4,327
Donations		83	30
Fundraising Expenses		45	42
Gas & Electricity		2,352	2,529
Insurance		1,219	1,071
Long Service Leave Expense		705	4,200
Portable Long Service Leave		1,266	1,073
Postage		17	27
Printing & Stationery		1,491	1,413
Professional Fees		500	500
Professional Development		600	170
Programme Expense		2,091	1,618
Rates & Taxes		1,526	1,450
Registration		62	61
Repairs & Maintenance		3,361	1,750
Salaries & Wages		85,333	73,356
Software Development Amortisation		509	509
Staff Amenities		393	616
Subscriptions & Memberships		1,743	7,006
Superannuation Contributions		9,221	7,335
Supplies		128	157

The accompanying notes form part of these financial statements. This report is to be read in conjunction with the attached compilation report of RSM Australia Pty Ltd

	NOTES	2023	2022
Telephone & Internet		1,743	1,760
Volunteer Costs		291	1,155
Workcover		771	681
Total Expenses		126,622	115,450
Profit/(Loss) Before Income Tax		(6,058)	6,382
Net Profit/(Loss)		(6,058)	6,382

The accompanying notes form part of these financial statements. This report is to be read in conjunction with the attached compilation report of RSM Australia Pty Ltd

# Balance Sheet

## Maryborough CommunityHouse As at 30 June 2023

	NOTES	30 JUN 2023	30 JUN 2022
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	2	35,767	77,755
Trade and Other Receivables	3	2,305	-
<b>Total Current Assets</b>		<b>38,072</b>	<b>77,755</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	4	33,197	24,352
Financial Assets	5	59,085	33,958
Intangibles	6	1,527	2,036
<b>Total Non-Current Assets</b>		<b>93,809</b>	<b>60,347</b>
<b>Total Assets</b>		<b>131,881</b>	<b>138,102</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	7	4,034	5,662
Provisions	8	5,435	4,730
Tax Liabilities	9	2,186	1,426
<b>Total Current Liabilities</b>		<b>11,654</b>	<b>11,818</b>
<b>Total Liabilities</b>		<b>11,654</b>	<b>11,818</b>
<b>Net Assets</b>		<b>120,227</b>	<b>126,285</b>
<b>Equity</b>			
Retained Earnings/(Accumulated Losses)	10	120,227	126,285
<b>Total Equity</b>		<b>120,227</b>	<b>126,285</b>

The accompanying notes form part of these financial statements. This report is to be read in conjunction with the attached compilation report of RSM Australia Pty Ltd

# Notes to the Financial Statements

## Maryborough Community House For the year ended 30 June 2023

### 1. Statement of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act [VIC]. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### Property, Plant and Equipment

Property, plant and equipment, including freehold land and buildings, are carried at cost unless otherwise stated. Depreciable assets are depreciated over their useful life to the company. An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the company. Gains or losses between the carrying amount and the disposal proceeds are taken to the profit or loss.

##### **Depreciation**

Depreciation is calculated on either a straight line or diminishing value basis over the useful life of property, plant and equipment (excluding freehold land). The depreciation method and useful life of assets is reviewed regularly to ensure they are still appropriate. With respect to Temporary Full Expensing & Backing Business Investment depreciation incentives, a Deferred Tax Liability has not been recognised in accordance with Note 1.

#### Intangibles Assets

##### **Other Intangibles Assets**

Intangible assets are stated at cost or at written down value where they are amortised over their anticipated useful lives.

#### Trade and Other Receivables

Receivables are recognised at their transaction price, less any provision for impairment. Trade receivables are based on normal credit terms and do not bear interest. Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

#### Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

#### Provisions

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These notes should be read in conjunction with the attached compilation report of RSM Australia Pty Ltd.

Provisions are recognised when the company has a legal or constructive obligation resulting from past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

### Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

### Revenue and Other Income

Sales revenue is recognised at the point of sale. Amounts disclosed are net of returns and discounts.

Other revenue is recognised when it is received or when the right to receive payment is established.

### Trade and Other Payables

Trade payables are recognised at their transaction price. Trade payables are obligations on the basis of normal credit terms and do not bear interest.

### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

### Comparative Accounts

There can be a restatement of comparatives through either a correction of error, a change in accounting policy or a reclassification.

	2023	2022
<b>2. Cash and Cash Equivalents</b>		
<b>Bank Accounts</b>		
Cash at Bank - Bendigo	34,546	76,537
Debit Card Account	430	319
<b>Total Bank Accounts</b>	<b>34,976</b>	<b>76,856</b>
<b>Other Cash Items</b>		
Deposits	-	416
Petty Cash	390	290
Petty Cash MVRC	207	-
Undeposited Funds	195	193
<b>Total Other Cash Items</b>	<b>791</b>	<b>900</b>
<b>Total Cash and Cash Equivalents</b>	<b>35,767</b>	<b>77,755</b>

These notes should be read in conjunction with the attached compilation report of RSM Australia Pty Ltd.



2023 2022

### 3. Trade and Other Receivables

Current		
Trade Receivables	2,305	-
Total Current	2,305	-
Total Trade and Other Receivables	2,305	-
	2023	2022

### 4. Property, Plant and Equipment

Land and Buildings		
Buildings at Cost	17,375	11,349
Accumulated Depreciation of Buildings	(4,722)	(3,605)
Total Land and Buildings	12,654	7,744
Plant and Equipment		
Plant and Equipment at Cost	39,988	31,335
Accumulated Depreciation of Plant and Equipment	(19,445)	(14,726)
Total Plant and Equipment	20,543	16,608
Total Property, Plant and Equipment	33,197	24,352
	2023	2022

### 5. Financial Assets

Financial Assets		
Term Deposit 1680	34,085	33,958
Term Deposit 6990	25,000	-
Total Financial Assets	59,085	33,958
Total Financial Assets	59,085	33,958
	2023	2022

### 6. Intangibles

Other Intangible Assets		
Less Accumulated Amortisation Software Development	(1,018)	(509)
Software Development	2,545	2,545
Total Other Intangible Assets	1,527	2,036
Total Intangibles	1,527	2,036
	2023	2022

### 7. Trade and Other Payables

Current		

These notes should be read in conjunction with the attached compilation report of RSM Australia Pty Ltd.

Other Creditors	-	241
PAYG Withheld	3,712	2,676
PLSL Payable	322	271
Superannuation Payable	-	2,474
Total Current	4,034	5,662
Total Trade and Other Payables	4,034	5,662
	2023	2022

## 8. Provisions

Provision for Long Service Leave	5,435	4,730
Total Provisions	5,435	4,730
	2023	2022

## 9. Tax Liabilities

GST Creditor	-	(22)
GST Debtor	210	-
June BAS	1,976	1,448
Total Tax Liabilities	2,186	1,426
	2023	2022

## 10. Equity

Retained Earnings		
Retained Earnings	126,285	119,903
Current Year Earnings	(6,058)	6,382
Total Retained Earnings	120,227	126,285
Total Equity	120,227	126,285

These notes should be read in conjunction with the attached compilation report of RSM Australia Pty Ltd.

## Depreciation Schedule

### Maryborough Community House For the year ended 30 June 2023

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
<b>Plant &amp; Equipment</b>							
Canon Photocopier	1 Oct 2009	1,850	165	-	33	1,718	132
Toshiba Photocopier	20 Aug 2013	2,250	296	-	59	2,013	237
Defibrillator	23 Jun 2015	1,895	396	-	79	1,578	317
Oven & Rangehood	13 Apr 2016	1,728	433	-	87	1,381	347
TV	7 Feb 2017	1,384	418	-	84	1,049	335
Airconditioner	7 Feb 2018	3,317	1,261	-	252	2,308	1,009
Yamaha Stagepas 600BT Portable PA System	11 Jul 2019	1,181	609	-	122	694	487
Cupboard	15 Oct 2019	250	137	-	27	140	110
iPad x 4	17 Oct 2019	1,887	1,038	-	208	1,057	830
Thermochef	14 Jan 2020	160	93	-	19	86	74
Alarm System	24 Mar 2020	2,200	1,332	-	266	1,135	1,065
Chiq Upright Freezer	7 May 2020	544	337	-	67	274	270
Wheelie Coolers	5 Jul 2020	127	82	-	16	62	65
Ladder	29 Sep 2020	260	177	-	35	119	141
Coolpix Camera	1 Oct 2020	439	299	-	60	200	239
Photocopier	26 Oct 2020	4,227	2,922	-	584	1,889	2,338
2 Tier Trolley	28 Oct 2020	195	135	-	27	87	108
Victa Corvette Mower	1 Jun 2021	726	572	-	114	269	457
White cupboards	1 Jun 2021	564	444	-	89	209	355
Security System	18 Jun 2021	818	650	-	130	298	520
Security Camera	27 Jul 2021	1,000	814	-	163	349	651

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Chairs	28 Jul 2021	450	367	-	73	157	293
Cupboard	11 Aug 2021	282	232	-	46	96	185
Premium flag and A frame	16 Dec 2021	725	647	-	129	208	517
Battery	20 Feb 2022	278	258	-	52	72	206
Laptop	23 Mar 2022	663	626	-	125	162	501
Laptop	23 Mar 2022	663	626	-	125	162	501
HP Prodesk	22 May 2022	1,272	1,244	-	249	277	995
6 Laptops	8 Jul 2022	4,576	-	4,576	898	898	3,679
Desktop and HDMI Lead	21 Jul 2022	480	-	480	91	91	389
Dell Monitor	1 Oct 2022	111	-	111	17	17	94
4 Office Chairs	6 Oct 2022	715	-	715	105	105	610
Ortho Mat	11 Oct 2022	1,178	-	1,178	170	170	1,008
Vacuum Cleaner	24 Dec 2022	290	-	290	30	30	260
Coffee Machine	7 Feb 2023	854	-	854	67	67	786
Kitchenware	27 Feb 2023	259	-	259	18	18	241
3 Bifold Tables	13 Jun 2023	191	-	191	2	2	189
<b>Total Plant &amp; Equipment</b>		<b>39,988</b>	<b>16,608</b>	<b>8,653</b>	<b>4,718</b>	<b>19,445</b>	<b>20,543</b>
<b>Property Improvements</b>							
Excavation & Electrical Work	7 Feb 2018	6,451	4,080	-	408	2,779	3,672
Security Fencing	19 Feb 2018	2,364	1,495	-	150	1,018	1,346
Exterior Lighting	14 Nov 2020	1,985	1,674	-	167	478	1,507
Gazebo	29 Jun 2021	550	495	-	49	105	445
Gazebo Roof	8 Nov 2022	218	-	218	14	14	204
Electrical Solar Works	7 Dec 2022	5,808	-	5,808	328	328	5,480
<b>Total Property Improvements</b>		<b>17,375</b>	<b>7,744</b>	<b>6,026</b>	<b>1,116</b>	<b>4,722</b>	<b>12,654</b>

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Total		57,363	24,352	14,679	5,834	24,166	33,197

## Officers' Declaration (VIC)

Maryborough Community House  
For the year ended 30 June 2023

In the officers' opinion:

- The incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and Victorian legislation; the Associations Incorporation Reform Act 2012, the Fundraising Act 1998 and associated regulations;
- The attached financial statements and notes comply with the Accounting Standards as described in note 1 to the financial statements;
- The attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 30 June 2023 and of its performance for the financial year ended on that date; and
- There are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

On behalf of the officers,



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**Officer: Anthony Gibson**

**Date:** 20/09/2023

# Compilation Report

## Maryborough Community House For the year ended 30 June 2023

We have compiled the accompanying special purpose financial statements of Maryborough Community House, which comprise the asset and liabilities statement as at 30 June 2022, income and expenditure statement, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

### The Responsibility of the Committee Member's

The committee of Maryborough Community House are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

### Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

### Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.

*Jarrad Turnbull*

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Jarrad Turnbull

Director

RSM Australia Pty Ltd

12 Anderson Street West  
Ballarat VIC 3350

Date: 18/09/2023







# Maryborough Community House Inc.

23 Primrose Street - (P.O. Box 249), Maryborough 3465

Ph. 03 5461 4551

Association Number: A0026131M

ABN: 14 524 323 936



Neighbourhood Houses  
The Heart of Our Community

## Maryborough Community House Inc. Statement by Members of the Committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies (see Notes to the financial statements).

In the opinion of the committee the financial statements:

1. Presents fairly the financial position of  
Maryborough Community House Inc.  
As at 30 June 2023 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that  
Maryborough Community House Inc.  
Will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Anthony Gibson  
(President)

Carolyn Eldridge  
(Secretary)

John Lelean  
(Treasurer)



# Maryborough Community House Inc.

23 Primrose Street - (P.O. Box 249), Maryborough 3465

Ph. 03 5461 4551

Association Number: A0026131M

ABN: 14 524 323 936



Neighbourhood Houses  
The Heart of Our Community

## Maryborough Community House Inc. Certificate by Members of the Committee

We, \* and \*, being members of the committee of Maryborough Community House Inc. certify that;  
The statements attached to this certificate give a true and fair view of the financial position of  
Maryborough Community House Inc. during and at the end of the financial year of the association  
ending on 30 June 2023

Anthony Gibson  
(President)

Carolyn Eldridge  
(Secretary)

John Lelean  
(Treasurer)

Dated 17<sup>th</sup> October 2023



# Maryborough Community House Inc.

23 Primrose Street - (P.O. Box 249), Maryborough 3465

Ph. 03 5461 4551

Association Number: A0026131M

ABN: 14 524 323 936



Neighbourhood Houses  
The Heart of Our Community

## Maryborough Community House Inc. Committee's Report

The committee members present their report on the association for the financial year ended 30 June 2023.

### Committee Members

The names of each person who has been a committee member during the year and to the date of this report are:

- \* Carolyn Eldridge
- \* Anthony Gibson
- \* John Lelean

### Principal Activities

The principal activities of the association during the financial year were:  
Community House

### Significant Changes

No significant changes in the nature of the association's activity occurred during the financial year.

### Operating Result

The loss of the association amounted to -\$6,058.

Signed in accordance with a resolution of the Members of the Committee.

Anthony Gibson  
(President)

Carolyn Eldridge  
(Secretary)

John Lelean  
(Treasurer)

Dated

17<sup>th</sup> October 2023